

## APPENDIX 2

### IMPROVING THE QUALITY OF OLDER PEOPLE'S CARE HOMES – ACTION PLAN

RECOMMENDATION	LEAD OFFICER	TIMESCALES
1.The CCRT to introduce the Early Indicators of Concern Tool to practitioners and to provide training and support in its use.	Steve Almey	June - October 2015
2.Best Practice Network meetings to be maintained with attendance part of any contractual agreement between SBC and the service provider.	Jane Douglas/Eric Livingston	Ongoing/July 2015
3.Explore joint recruitment initiatives for the sector.	Bill Sim	January 2015
4.Explore further e-learning approaches.	Bill Sim	December 2014
5.Further explore the use of "My Home Life".	Margaret Purves/Scottish Care/Jane Douglas	October 15
6.Improve training/support available regarding catheter care and medication.	Scottish Care	
7.For the CCRT to maintain its central role around offering a review service and to further develop its role around disseminating best/evidence based on good practice to the Care Home sector within Scottish Borders.	Steve Almey	Ongoing, with annual review of Team's functioning and impact
8.To consider a test of change in a Care Home regarding role of the nurse.	Jane Douglas	March 2016
9.A planned programme of networking/learning events to be devised and publicised.	Jane Douglas/Eric Livingston	Ongoing
10.A planned programme of visits to the Care Homes with the Group Manager and Community Nurse Manager to support Managers.	Jane Douglas	Ongoing
11.To scope a model for use of Health Care Assistants in Care Home settings.	Jane Douglas	March 2016
12.To provide a regular publication of performance data and use this to assist prospective clients deciding on Care Home Choice.	Eric Livingston	October 2015
13.To work together in partnership with the Care Home Sector to consider pro-active opportunities to redesign services.	Jane Douglas/Eric Livingston	March 2015

14.To review the use of contractual opportunities to incentivise quality improvement and prevent concerns at an early stage. To develop a set of balanced opportunities for future usage.	Eric Livingston/Jane Douglas	August 2015
15.To introduce a local good practice accreditation award for Care Homes across the sector and annual awards ceremony.	Elaine Torrance/Bill Sim/Contracts	March 2015
16.Reduce the number of Intermediate flexible beds which will be registered as short stay to approximately 27 beds. There will be 16 at Waverley and 11 at Grove to include Short Breaks/Respite.	Lynne Crombie/Jane Douglas	March 2016
17.Deanfield to remain as a Care Home for long term care – with a plan to develop specialist dementia care beds rather than the planned intermediate care beds as per TOP's programme.	Lynne Crombie/Jane Douglas	March 2016
18.St. Ronan's to retain 7 short stay beds which will be used for respite and short stay with a re-ablement approach. The remainder of the beds converted back to long stay beds with 7 beds continuing to provide dementia care which will be considered to provide specialist dementia care.	Jane Douglas/Lynne Crombie	March 2016
19.Saltgreens to continue to provide 7 dementia beds which will be considered as future specialist dementia care. Saltgreens to provide 7 short stay beds with 2 designated beds purely for respite.	Jane Douglas/Lynne Crombie	March 2016
20.It is acknowledged that it will be important to supplement support in care homes through alternative housing models such as the future development of Extra Care Housing & Housing with Care and intensive home care in line with the TOP's proposal and this is being progressed.	Jane Douglas	Ongoing
21.To develop a robust plan for ongoing property maintenance and upgrades for Local Authority Care Homes.	Lynne Crombie/SB Cares	April 2016
22.To seek further feedback from service users and carers on specific areas for improvement in specific Care Homes and across the sector.	Jane Douglas/Steve Almey	June – December 2015
23.Further explore use of volunteer support	Margaret Purves/Voluntary Sector	Ongoing

